

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS AGENDA

Wednesday, February 28, 2018
Hosted by the Town of Corte Madera
Corte Madera Community Center
498 Tamalpais Drive Corte Madera, CA

6:00 PM Social Hour (No-Host Bar)

6:55 PM Welcome and Introductions

1. **Call to Order:** Vice President Ray Withy
2. **Public Comment** (Limit 3 minutes per person)
3. **Welcome and Introduction of Guests:** Mayor Carla Condon

7:00 PM Dinner Service

7:10 PM 4. Presentation (5 minutes):

Supervisor Dennis Rodoni – Introduction of the Marin County Board of Supervisors’ designation of 2018 as the “Year of the Older Adult”
(Supervisor Rodoni will highlight events scheduled to take place throughout 2018 in celebration of the “Year of the Older Adult”)

5. Committee Reports (3 minutes per person)

- 5.a. Association of Bay Area Governments – Written and verbal report from Pat Eklund, Novato.
- 5.b. Marin Transit – Verbal report from Stephanie Moulton-Peters, San Rafael
- 5.c. Sonoma/Marin Area Rail Transit Commission – Verbal report from Dan Hillmer, Larkspur
- 5.d. Golden Gate Bridge Highway Transportation District – Verbal report from Alice Fredericks, Tiburon
- 5.e. Transportation Authority of Marin - Verbal report from Alice Fredericks, Tiburon
- 5.f. MCCMC Legislative Committee - Verbal report from Alice Fredericks, Tiburon
- 5.g. Disaster Preparedness Ad Hoc Committee –Verbal report from Catherine Way, Larkspur
- 5.h. Pension Reform/OPEB Ad Hoc Committee – Verbal report from Larry Chu, Larkspur

7:45 PM 6. Keynote Speakers:

- JODY TIMMS, PHD, Chair of Age-Friendly Fairfax Task Force: “The Age-Friendly Movement: From Global to Local”;
- PATI STOLIAR, Co-Chair of Age-Friendly Corte Madera Task Force: “Becoming An Age-Friendly City”;
- CARLA CONDON, Corte Madera Mayor and Member of Age-Friendly Corte Madera Task Force: “Creating Corte Madera's Intergenerational Center”

8:15 PM 7. Business Meeting

- 7.a. Consideration and Possible Action to Approve Amended MCCMC Bylaws (Report and Presentation by Sloan Bailey, Corte Madera. The proposed By-Laws and a red-lined copy of the proposed changes are included with this packet)

- 7.b. Review of Draft Agenda for March 28, 2018 MCCMC Meeting Hosted by the Town of Fairfax.
- 7.c. Consideration and Possible Action to Approve the Draft Minutes of the January 24, 2018 MCCMC Meeting Hosted by the City of Belvedere.

8:30 PM

ADJOURN: to the March 28, 2018 meeting hosted by the Town of Fairfax

Deadline for Agenda Items – March 21, 2018

Please send to: MCCMCSecretary@gmail.com

Report on ABAG to MCCMC

February 2018

Plan Bay Area 2040: 2018 officially starts the planning for the next update of Plan Bay Area due for adoption in July 2021. As you know, the Plan Bay Area 2040 includes the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS). What is different this time around is that the update will include the **Regional Housing Needs Allocation (RHNA)** for the cycle that starts in 2022 through 2030. As you may recall, in 2012 the ABAG Executive Board approved the RHNA Housing Methodology and approved the housing allocations for the next 8-year cycle – 2014 through 2022 – along with Plan Bay Area 2040 in July 2013.

This month, the ABAG Administrative and MTC Planning Committees were briefed on the '**Futures Initiative**' which will tackle a suite of challenging issues that transcend the traditional RTP/SCS framework including:

- What might different levels of autonomous vehicle adoption in coming years mean for our pipeline of traditional transportation investments – should we change course?
- What strategies should we consider to better prepare our built infrastructure – including housing and job centers – for increasingly-frequent disasters?
- How should the Bay Area respond if economic output, population and employment suddenly boom or bust – are certain projects more or less effective in that case?
- What actions can the Bay Area take to improve our resilience to national and international geopolitical and economic shifts?

The **Futures Initiative** will allow policymakers, planners and the public an opportunity to explore policy and investment solutions to include in the next Plan Bay Area 2040. Following are the proposed **Futures Initiative** components:

- 1) **Futures Planning** – Create a handful of divergent futures and identify strategies and investments that would allow the Bay Area to move forward.
 - a. Selection of specific futures for analysis: June 2018
 - b. Identification of current policy gaps for each future: September 2018
 - c. Collaborative development of policy solutions for each future: Fall 2018
 - d. Report detailing 'win-win' strategies across futures: May 2019
- 2) **Project Evaluation** – Major transportation investments will be evaluated across the various futures.
 - a. Finalization of project evaluation framework: July 2018
 - b. Release of draft project performance results: March 2019
 - c. Approval of final project performance results: June 2019
- 3) **Policy Analyses** – Conduct 5-7 analyses of broad, topical focus areas to identify high-impact policies that support the Region's guiding principles. Topics include:
 - a. Autonomous vehicles & future mobility: June 2018
 - b. Travel demand management & climate mitigation: September 2018
 - c. Regional growth strategies: December 2018
 - d. Future of jobs: March 2019
 - e. Regional governance: June 2019
 - f. Design & better buildings: September 2019

New Online Housing Data and Policy Portal: ABAG recently announced the release of a new online housing data portal which is available at: <http://housing.abag.ca.gov>. The portal provides easy access to data related to local adoption of housing policies and housing permit activity in the Bay Area. The two datasets included in the portal are:

Housing Permit Activity: This data portal maps all permits issued in 2014, 2015 and 2016. The permit explorer makes it easy for users to filter the data by year when the permit was issued, the level of affordability and the housing type (single family, multi-family, Accessory Dwelling unit, etc.). Also, the data portal allows users to see

developments in relation to specific geographic location including Priority Development Areas (PDAs), Transit Priority Areas (TPAs) and Housing Element Opportunity Sites.

Housing Policy Directory and Toolkit: This data portal allows the user to see which jurisdictions in the Bay Area (that responded to the survey) adopted specific policies and allows the user to learn about the various policies, best practices and model ordinances. If you think something is missing from your city in the data, ask your City Manager to follow up.

Bay Area 2016 Housing Permitting and Grant Funds: MTC has committed to exploring opportunities to use the allocation of transportation funding, as an incentive for local jurisdictions to increase housing production and preservation. MTC has created a “Housing Incentive Pool (HIP)” as part of the One Bay Area Grant (OBAG2) Program. The purpose of HIP is to reward local jurisdictions that permit or preserve the most housing units at the very low, low and moderate income levels and sets a six year target for the production of very low, low and moderate housing units (2015 through 2023). The target for the proposed challenge grant period is approximately 80,000 very low, low and moderate income units which were derived from the years of the current RHNA cycle.

At the ABAG Regional Planning Committee meeting in February, 2018, ABAG identified that 15 jurisdictions issued the most permits meeting the production criteria for the HIP for 2015 and 2016. Those jurisdictions are (in order of number of permits): San Francisco (1385); San Jose (384); Livermore (373); Gilroy (260); Alameda County (188); Oakland (167); American Canyon (148); Palo Alto (80); Alameda (78); Berkeley (74); Dublin (71); Walnut Creek (58); Sunnyvale (49); and San Bruno (43). MTC has stipulated that the list of top performers must include at least one jurisdiction from each county. So, MTC is proposing to remove some of the jurisdictions above and add jurisdictions that in the other counties issuing the most permits.

The discussion was very controversial – so, stay tuned. During the meeting in February 2018, we raised the following issues:

- 1) Consider changing HIP to look at the percentage of achieving the RHNA rather than the number of permits issued. Obviously, if number of permits issued was the criteria, the larger jurisdictions would be rewarded leaving the smaller jurisdictions with no rewards even though they may have achieved 100% of their RHNA.
- 2) Consider changing HIP to look at the number of housing units zoned since jurisdictions cannot control whether or when developers will apply for building permits.

This is a key issue for local jurisdictions. I believe that MTC may be reconsidering how they reward jurisdictions. I highly encourage all locally elected officials to talk with their MTC and ABAG representatives and encourage changes to the HIP Program. I will keep you informed.

UPCOMING MEETINGS¹

- **February 28, 2018** -- **MTC Meeting – 9:40 am**
- **March 9, 2018** -- **Joint ABAG/MTC Legislative Committees Meeting, 9:30 am**
- -- **Joint ABAG Administrative and MTC Planning Committees Meeting, 9:45 am**
- **March 15, 2018** -- **ABAG Finance Committee, 5:00 pm**
- -- **ABAG Executive Board, 7:00 pm**
- **March 28, 2018** -- **MTC Commission, 9:30 am**
- **March 28, 2018** -- **CASA Technical Committee, 11 to 2:00 pm**
- **April 4, 2018** -- **ABAG Regional Planning Committee**
- **April 18, 2018** -- **CASA Technical Committee, 11 to 2:00 pm**

Please direct questions to Pat Eklund, Council Member, City of Novato (phone: 415-883-9116; email: peklund@novato.org or pateklund@comcast.net)

¹ All meetings are held at 375 Beale Street in San Francisco, unless noted otherwise.

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

BY LAWS

ARTICLE I

Name

Section 1 The incorporated cities and towns of Marin County, California, hereby form "THE MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS", hereinafter referred to as the "COUNCIL".

ARTICLE II

Purpose

Section 1. The COUNCIL is formed to:

- a. Promote cooperation and good working relationships between the governments of all the cities, the County government, and the governing bodies of autonomous special districts.
- b. Develop and maintain cooperation and understanding between the cities and the State and Federal governments.
- c. Promote inter-city cooperation by:
 - 1. Assembling information to help in the solution of mutual problems.
 - 2. Supporting legislation beneficial to member cities.
 - 3. Studying means of improving municipal services.
- d. Promote "home rule" for each member city. Resist State and Federal preemption of city responsibilities by providing effective local leadership through active legislative efforts.
- e. Serve as the agency through which the cities of Marin County, acting in concert, select their representatives to various statutory bodies or advisory groups.
- f. Foster and disseminate knowledge relating to municipal government by all appropriate means and arouse greater interest and more active consciousness among the members.

Section 2. The COUNCIL shall not support or endorse any candidate for public office.

ARTICLE III

Membership/Dues

- Section 1. Regular members of the COUNCIL shall consist of the Mayors and Councilmembers of each city in Marin County.
- Section 2. Advisory members shall be the duly appointed city managers or administrators of each city in Marin County.
- Section 3. Annual dues shall be due and payable after the adoption of the COUNCIL budget in September.

ARTICLE IV

Officers

- Section 1. There shall be two officers, namely, a President and a Vice-President. Nominations shall be open and taken from the floor at the May meeting, and election of President and Vice-President shall be held each year at the June meeting, for a one-year term beginning July 1, according to procedures outlined in Article VIII, Sec. 1.
 - a. President: Duties of the President are to prepare a budget, to coordinate and plan business portions of the meetings, preside over meetings and sign correspondence authorized and directed by the COUNCIL.
 - b. Vice-President: The Vice-President shall perform the duties of the President in the absence of such officer.
- Section 2. Secretary/Treasurer:
 - a. A Secretary/Treasurer will be appointed by the President each year.
 - b. Duties of the Secretary/Treasurer are to prepare the business agenda of the meeting, record the minutes, prepare correspondence authorized and directed by the COUNCIL for the signature of the President, handle correspondence addressed to the COUNCIL, maintain and be responsible for the official minutes and financial records of the COUNCIL and perform other duties as required.
- Section 3. Vacancy: In the event a vacancy occurs in any office, such vacancy shall be filled by election at the next regular meeting of the COUNCIL. The person elected to fill such vacancy shall hold office for the remainder of the term.

ARTICLE V

Committees/Authority Assignments

- Section 1. Standing Committees:
 - a. Legislative Committee: The Legislative Committee shall consist of a Councilmember from each of the member cities, chosen by their respective City Councils, one city manager and one alternate city manager. Its duties shall be to review pending Federal

and State legislation affecting cities and to take a position on the legislation consistent with a vote of the majority of the committee and the authority given the committee by MCCMC policies.

- b. Executive Committee: The Executive Committee shall consist of the President, Vice-President and the most immediate Past-President who is a member. It shall serve in an advisory capacity to the President to help plan and organize the activities of the COUNCIL.
- c. Mayors Select Committee: The Mayors Select Committee shall consist of the Mayor, or his/her designated representative from among each member's council, from each of the member cities and the Executive Committee of MCCMC. Its duties will be to form a consensus on and a recommended advocacy action for citywide and/or regional issues that directly and immediately affect all member cities and for which there is no other appropriate forum. The Mayors Select Committee shall also perform the functions of the City Selection Committee (relating to certain appointments and nominations) and under the powers vested by and pursuant to Cal. Gov't Code §50270 et seq. The Mayors Select Committee shall meet annually in April or at the first reasonably convenient time thereafter, and its Chair will be the President of MCCMC. Executive Committee members may be present but may not cast votes on City Selection Committee matters except when designated as described above. The President of MCCMC will report on the actions or recommendations of the Mayors Select Committee at the next regularly scheduled meeting of the COUNCIL, and shall call for a full vote of any recommended advocacy actions.

Section 2. Appointments – Other Committees/Commissions: All appointments of individuals to represent Marin County Council of Mayors and Councilmembers shall be by nomination and approved by the membership at a regularly scheduled monthly meeting.

Section 3. COUNCIL appointees shall make periodic reports to the COUNCIL.

Section 4. Ad Hoc Committees: Ad hoc committees may be formed by vote of the COUNCIL to perform a specific task not within the designated function of a standing committee, and is dissolved when the task is completed and the final report is given. Ad hoc committees function to investigate a matter (requiring a representative from each member) or carry out a task (requiring only those in favor of the COUNCIL's task) as directed by the COUNCIL. The Chairs and Vice Chairs of the ad hoc committees shall be selected by the committees themselves at their first meetings.

ARTICLE VI

Selection of Representatives

Section 1. The COUNCIL's selection of its officers and of appointees to the County, regional, and other bodies, shall be governed by the following procedure:

- a. When an election is to be held or when an appointment is to be made, letters of candidacy will be received through the President, who will transmit names of candidates to member cities. A complete list of candidates will be sent to each member city prior to the meeting at which the selection of a representative or appointee is made.

- b. In the event no member seeks an appointment, the President will seek out candidates for the position.
- c. Nominations may be made:
 1. Through the Executive Committee
 2. By a member of the COUNCIL from the floor at the meeting when the selection is made.
 3. No nominations from the floor will be accepted at a prior meeting.

Section 2. A list of appointments by MCCMC, as well as the Commissioners and Committee Representatives appointed by the Board of Supervisors from submissions by MCCMC, and other appointments will be published annually by the Secretary and included in the materials provided to the membership, showing the term(s) of each appointee.

ARTICLE VII

Meetings

Section 1. There shall be at least nine regular meetings of the COUNCIL each year. Regular meetings shall be held on the fourth Wednesday of each month unless a change in meeting date is approved by a majority vote of the member cities at the regular COUNCIL meeting. Meetings shall be rotated among the member cities.

Section 2. Special meetings may be called upon the request of a majority of the cities to the President of the COUNCIL. Notice and a proposed agenda shall be provided all members at least one week in advance of a special meeting.

Section 3. All meetings shall be open to the public and comply with the spirit of the Ralph M. Brown Act.

Section 4. The conduct of the meetings shall be governed by Rosenberg’s Rules of Order where the question at issue is not determined by these By Laws.

Section 5. Within six months prior to an election a declared candidate for public office shall not be a featured speaker at a MCCMC meeting.

ARTICLE VIII

Voting

Section 1. Each member City shall have one vote. Voting may be by voice vote, unless a roll call vote is requested by any individual Councilmember. In a roll call vote, the representatives in attendance from each member city shall collectively cast the vote for their city. In the case of a policy issue, roll call votes shall be cast verbally. In the event of a committee, board, or other open seat sought by more than one councilmember, the vote may be cast by ballot, one ballot per city. The MCCMC Secretary will collect the ballots, tabulate them, and announce the tabulated result. City ballots will be available at the end of the meeting for viewing by any MCCMC member. A majority of the votes cast shall be necessary for a decision.

Effective: _____, 2018

7.a. Proposed By-Laws 2018

Section 2. Advisory members shall be given the right to speak on any question, but shall not have voting privileges or the right to make a motion.

Section 3. Quorum: Attendance at a duly called meeting by at least one Councilmember from each of a majority of the member cities shall constitute a quorum for the transaction of all business of the COUNCIL.

ARTICLE IX
Amendments

To amend the bylaws, a proposed amendment must:

- 1) be introduced at a regular meeting, at which it cannot be enacted; and
- 2) be noticed in writing and mailed to the entire membership at least 10 days prior to a subsequent regular meeting at which it has been agendized for enactment; and
- 3) be approved by two-thirds of the member cities at the noticed meeting.

Adopted: November, 1979
 Revised: November, 1981
 Revised: February, 1983
 Revised: March 26, 1986
 Revised: Oct. 26, 1988
 Revised: Oct. 27, 1993
 Revised: June 27, 2001
 Revised: March 28, 2007
 Revised: October 26, 2011
 Revised: June 25, 2014
 Revised: _____, 2018

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

BY LAWS

ARTICLE I

Name

Section 1. The incorporated cities and towns of Marin County, California, hereby form "THE MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS", hereinafter referred to as the "COUNCIL".

ARTICLE II

Purpose

- Section 1. The COUNCIL is formed to:
- a. Promote cooperation and good working relationships between the governments of all the cities, the County government, and the governing bodies of autonomous special districts.
 - b. Develop and maintain cooperation and understanding between the cities and the State and Federal governments.
 - c. Promote inter-city cooperation by:
 1. Assembling information to help in the solution of mutual problems.
 2. Supporting legislation beneficial to member cities.
 3. Studying means of improving municipal services.
 - d. Promote "home rule" for each member city. Resist State and Federal preemption of city responsibilities by providing effective local leadership through active legislative efforts.
 - e. Serve as the agency through which the cities of Marin County, acting in concert, select their representatives to various statutory bodies or advisory groups.
 - f. Foster and disseminate knowledge relating to municipal government by all appropriate means and arouse greater interest and more active consciousness among the members.

Section 2. The COUNCIL shall not support or endorse any candidate for public office.

ARTICLE III

Membership/Dues

- Section 1. Regular members of the COUNCIL shall consist of the Mayors and Councilmembers of each city in Marin County.
- Section 2. Advisory members shall be the duly appointed city managers or administrators of each city in Marin County.
- Section 3. Annual dues shall be due and payable after the adoption of the COUNCIL budget in September.

ARTICLE IV

Officers

- Section 1. There shall be two officers, namely, a President and a Vice-President. Nominations shall be open and taken from the floor at the May meeting, and election of President and Vice-President shall be held each year at the June meeting, for a one-year term beginning July 1, according to procedures outlined in Article VIII, Sec. 1.
- a. President: Duties of the President are to prepare a budget, to coordinate and plan business portions of the meetings, preside over meetings and sign correspondence authorized and directed by the COUNCIL.
- b. Vice-President: The Vice-President shall perform the duties of the President in the absence of such officer.
- Section 2. Secretary/Treasurer:
- a. A Secretary/Treasurer will be appointed by the President each year.
- b. Duties of the Secretary/Treasurer are to prepare the business agenda of the meeting, record the minutes, prepare correspondence authorized and directed by the COUNCIL for the signature of the President, handle correspondence addressed to the COUNCIL, maintain and be responsible for the official minutes and financial records of the COUNCIL and perform other duties as required.
- Section 3. Vacancy: In the event a vacancy occurs in any office, such vacancy shall be filled by election at the next regular meeting of the COUNCIL. The person elected to fill such vacancy shall hold office for the remainder of the term.

ARTICLE V

Committees/Authority Assignments

- Section 1. Standing Committees:
- a. Legislative Committee: The Legislative Committee shall consist of a Councilmember from each of the member cities, chosen by their respective City Councils, one city manager and one alternate city manager. Its duties shall be to review pending Federal

Effective: ~~June 25~~, ~~2014~~2018 7.a Proposed By-Laws (Red-lined version)

and State legislation affecting cities and to take a position on the legislation consistent with a vote of the majority of the committee and the authority given the committee by MCCMC policies.

- b. Executive Committee: The Executive Committee shall consist of the President, Vice-President and the most immediate Past-President who is a member. It shall serve in an advisory capacity to the President to help plan and organize the activities of the COUNCIL.
- c. Mayors Select Committee: The Mayors Select Committee shall consist of the Mayor, or his/her designated representative from among each member's council, from each of the member cities and the Executive Committee of MCCMC. Its duties will be to form a consensus on and a recommended advocacy action for citywide and/or regional issues that directly and immediately affect all member cities and for which there is no other appropriate forum. The Mayors Select Committee shall also perform the functions of the City Selection Committee (relating to certain appointments and nominations) and under the powers vested by and pursuant to Cal. Gov't Code §50270 et seq. The Mayors Select Committee shall meet annually in April or at the first reasonably convenient time thereafter, and its Chair will be the President of MCCMC. Executive Committee members may be present but may not cast votes on City Selection Committee matters except when designated as described above. The President of MCCMC will report on the actions or recommendations of the Mayors Select Committee at the next regularly scheduled meeting of the COUNCIL, and shall call for a full vote of any recommended advocacy actions.

Section 2. Appointments – Other Committees/Commissions: All appointments of individuals to represent Marin County Council of Mayors and Councilmembers shall be by nomination and approved by the membership at a regularly scheduled monthly meeting.

Section 3. COUNCIL appointees shall make periodic reports to the COUNCIL.

Section 4. Ad Hoc Committees: Ad hoc committees may be formed by vote of the COUNCIL to perform functions not within the designated function of a standing committee, and are dissolved when the investigations or tasks are completed, or when the final reports are given, or after the expiration of a specific period of time, as directed by the COUNCIL. Ad hoc committees function to investigate a matter (requiring a representative from each member) or carry out a task (requiring only those in favor of the COUNCIL's task) as directed by the COUNCIL. The Chairs and Vice Chairs of the ad hoc committees shall be selected by the committees themselves at their first meetings. The Chair or Vice Chair or designated representative of each ad hoc committee shall regularly report to the COUNCIL.

Formatted: Underline

Formatted: Indent: Left: 0", Hanging: 1"

ARTICLE VI

Selection of Representatives

Section 1. The COUNCIL's selection of its officers and of appointees to the County, regional, and other bodies, shall be governed by the following procedure:

- a. When an election is to be held or when an appointment is to be made, letters of candidacy will be received through the President, who will transmit names of

Effective: ~~June 25~~, ~~2014~~2018 7.a Proposed By-Laws (Red-lined version)

candidates to member cities. A complete list of candidates will be sent to each member city prior to the meeting at which the selection of a representative or appointee is made.

- b. In the event no member seeks an appointment, the President will seek out candidates for the position.
- c. Nominations may be made:
 - 1. Through the Executive Committee
 - 2. By a member of the COUNCIL from the floor at the meeting when the selection is made.
 - 3. No nominations from the floor will be accepted at a prior meeting.

Section 2. A list of appointments by MCCMC, as well as the Commissioners and Committee Representatives appointed by the Board of Supervisors from submissions by MCCMC, and other appointments will be published annually by the Secretary and included in the materials provided to the membership, showing the term(s) of each appointee.

Formatted: Underline

Formatted: Indent: Left: 0", Hanging: 1"

ARTICLE VII

Meetings

Section 1. There shall be at least nine regular meetings of the COUNCIL each year. Regular meetings shall be held on the fourth Wednesday of each month unless a change in meeting date is approved by a majority vote of the member cities at the regular COUNCIL meeting. Meetings shall be rotated among the member cities.

Section 2. Special meetings may be called upon the request of a majority of the cities to the President of the COUNCIL. Notice and a proposed agenda shall be provided all members at least one week in advance of a special meeting.

Section 3. All meetings shall be open to the public and comply with the spirit of the Ralph M. Brown Act.

Section 4. The conduct of the meetings shall be governed by ~~Robert's Rules of Order~~Rosenberg's Rules of Order where the question at issue is not determined by these By Laws.

Section 5. Within six months prior to an election a declared candidate for public office shall not be a featured speaker at a MCCMC meeting.

Formatted: Underline

ARTICLE VIII

Voting

Section 1. Each member City shall have one vote. Voting may be by voice vote, unless a roll call vote is requested by any individual Councilmember. In a roll call vote, the representatives in attendance from each member city shall collectively cast the vote for their city. In the case of a policy issue, roll call votes shall be cast verbally. In the event of a committee, board, or other open seat sought by more than one councilmember, the vote may be cast by ballot, one ballot per city. The MCCMC Secretary will collect the ballots, tabulate them, and announce the tabulated result.

Effective: ~~June 25~~, ~~2014~~2018 7.a Proposed By-Laws (Red-lined version)

City ballots will be available at the end of the meeting for viewing by any MCCMC member. A majority of the votes cast shall be necessary for a decision.

Section 2. Advisory members shall be given the right to speak on any question, but shall not have voting privileges or the right to make a motion.

Section 3. Quorum: Attendance at a duly called meeting by at least one Councilmember from each of a majority of the member cities shall constitute a quorum for the transaction of all business of the COUNCIL.

Section 4. If a member City is not able to have any Councilmember present for a vote, that City may provide its vote beforehand in writing to the President and the other members of the Executive Committee, stating that a majority of the City's council had agreed to its vote and were waiving the City's participation in any discussion prior to the vote at that meeting.

ARTICLE IX **Amendments**

To amend the bylaws, a proposed amendment must:

- 1) be introduced at a regular meeting, at which it cannot be enacted; and
- 2) be noticed in writing and mailed to the entire membership at least 10 days prior to a subsequent regular meeting at which it has been agendaized for enactment; and
- 3) be approved by two-thirds of the member cities at the noticed meeting.

Adopted: November, 1979
Revised: November, 1981
Revised: February, 1983
Revised: March 26, 1986
Revised: Oct. 26, 1988
Revised: Oct. 27, 1993
Revised: June 27, 2001
Revised: March 28, 2007
Revised: October 26, 2011
Revised: June 25, 2014
Revised: . 2018

POLICIES ADOPTED BY MCCMC

~~Polices of the Mayors Select Committee — Adopted 3/28/2007~~

~~Membership: The currently sitting Mayor of each of the 11 cities represented in MCCMC and the Executive Committee of MCCMC.~~

~~Chair : — The Chair of the Mayors Select Committee will be the current President of MCCMC.~~

~~Quorum: — Two thirds of the current sitting Mayors of the Member cities of MCCMC.~~

~~Meetings: — Meetings may be called by the President of MCCMC, subject to ability to call a quorum.~~

~~Purpose:
a. to form a consensus on issues immediately and directly affecting the interests of MCCMC member cities for which there is no current forum and to bring a recommended advocacy action to the full MCCMC membership.~~

Effective: ~~June 25~~, ~~2014~~2018 7.a Proposed By-Laws (Red-lined version)

- ~~b. to formalize the consensus by a vote of the membership of~~
~~— MCCMC at a meeting called as allowed under the by laws.~~
- ~~c. to communicate that formalized consensus to the appropriate~~
~~— local or regional agencies or legislative bodies charged with~~
~~— authority to effectively act in the interest of the cities.~~

Agenda Criteria:

- ~~Agenda would be limited to city wide and/or more regional issues~~
- ~~— directly and immediately affecting Marin Cities for which there is~~
- ~~— no other MCCMC forum.~~

Procedure: Upon vote of at least 2/3 of the members of Mayors Select

- ~~Committee who are current mayors, the proposed advocacy actions~~
- ~~— will be brought for vote to the full body of MCCMC. If no consensus~~
- ~~— is developed on the need to bring the issue forward or about the~~
- ~~— proposed action, MCCMC President will report that finding to~~
- ~~— MCCMC at the next scheduled meeting.~~

EXECUTIVE COMMITTEE MEETING

February 13, 2004

Present: ~~President Carole Dillon-Knutson, Vice President Bruce Sams, Past President Dennis Fisco, Past President Joan Lundstrom~~

The following policy was adopted:

~~Within six months prior to an election a declared candidate for public office shall not be a featured speaker at a MCCMC meeting.~~

~~This will be a policy of the Executive Committee and can be altered or amended by decision of the MCCMC Executive Committee.~~

~~It was also proposed that the November meeting date be moved to the first Thursday in December.~~

~~At the MCCMC meeting of April 28, 2004, the above policy and meeting date were approved by unanimous vote of the membership.~~

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS AGENDA

Wednesday, March 28, 2018
Hosted by the Town of Fairfax

6:00 PM Social Hour (No-Host Bar)

6:55 PM Welcome and Introductions

1. **Call to Order:** President Kate Colin
2. **Public Comment** (Limit 3 minutes per person)
3. **Welcome and Introduction of Guests:** Mayor Peter Lacques

7:00 PM Dinner Service

7:10 PM 4. Presentations:

- Meredith Parnell – Executive Director, MarinKids
Presentation on the work MarinKids is doing as part of their public education campaign around the needs of children in Marin.
- Pat Eklund, Councilmember, Novato - Marin Major Crimes Task Force Annual Report

5. Tentative Committee Reports (3 minutes per person)

(Please inform Secretary Rebecca Vaughn if you will be provided a written or verbal report, and this list will be updated for the final agenda)

- 5.a. Metropolitan Transportation Commission – Supervisor Connolly
- 5.b. Association of Bay Area Governments
- 5.c. Marin Major Crimes Task Force Oversight Committee
- 5.d. Marin County School Board Association
- 5.e. Homeless Committee
- 5.f. Marin County Disaster Council Citizen Corps
- 5.g. Marin Transit
- 5.h. Sonoma/Marin Area Rail Transit Commission
- 5.i. Golden Gate Bridge & Highway Transportation District
- 5.j. Transportation Authority of Marin
- 5.k. MCCMC Legislative Committee
- 5.l. Local Agency Formation Commission

7:30 PM 6. Program / Guest Speaker: To Be Announced

8:15 PM 7. Business Meeting

- 7.a. Review of Draft Agenda for April 25, 2018 MCCMC Meeting Hosted by the City of Larkspur.
- 7.b. Consideration and Possible Action to Approve the Draft Minutes of the February 28, 2018 MCCMC Meeting Hosted by Town of Corte Madera.

8:30 PM ADJOURN: to the April 25, 2018 meeting hosted by the City of Larkspur

Deadline for Agenda Items – April 18, 2018

Please send to: MCCMCSecretary@gmail.com

MARIN COUNTY COUNCIL OF MAYORS AND COUNCILMEMBERS

DRAFT

MINUTES

Wednesday, January 24, 2018
Hosted by the City of Belvedere
The San Francisco Yacht – 98 Beach Road

Members Present

Belvedere: Campbell, McAullife, McCaskill, Winter
 Corte Madera: Andrews, Bailey, Furst, Ravasio
 Fairfax: Coler, Goddard, Lacques, Reed
 Larkspur: Chu, Haroff, Way
 Mill Valley: McEntee, Wickham
 Novato: Athas, Drew, Eklund, Lucan
 Ross: Brekhus, Kuhl, McMillan, Robbins
 San Anselmo: Brown, Colbert, Coleman
 San Rafael: Bushey, Colin, Gamblin, McCullough, Phillips
 Sausalito: Burns, Cleveland-Knowles, Cox, Hoffman, Withy
 Tiburon: Fraser, Fredericks, Their, Welner

Ex Officio: Belvedere City Manager Craig Middleton; Corte Madera Town Manager Todd Cusimano; Fairfax Town Manager Garrett Toy; Larkspur City Manager Dan Schwarz; Mill Valley City Manager Jim McCann; Novato City Manager Regan Candelario; Ross Town Manager Joe Chinn; San Anselmo Town Manager David Donery; San Rafael City Manager Jim Schutz; Tiburon Town Manager Greg Chanis; MCCMC Secretary Rebecca Vaughn

Guests were: Marin County Board of Supervisors Damon Connolly, Dennis Rodoni, Kate Sears, Leslie Alden, Aide to Supervisors Sears; Mary Sackett, Aide to Supervisor Connolly; Beth Pollard, Executive Director Richardsons Bay Regional Agency; Anna Pletcher, Candidate for Marin County District Attorney

Call to Order

President Colin called the meeting to order at 6:58p.m. and welcomed everyone to the Marin County Council of Mayors and Councilmembers for January 24, 2018. She started off the evening with Two Truths and a Lie as an ice breaker and then introduced the recently elected or appointed Councilmembers: Bruce Ackerman, Fairfax; Brian Colbert, San Anselmo; Julie McMillan, Ross; Susan Cleveland-Knowles, Sausalito and Jon Wilner, Tiburon.

Public Comment

President Colin called for public comment. Seeing none, she introduced Belvedere Mayor Marty Winter.

Welcome and Introduction of Guests

Mayor Winter welcomed everyone to the City of Belvedere. He introduced the following special guests: Marin County Board of Supervisors Kate Sears, Damon Connolly, and Dennis Rodoni; Leslie Alden, Aide to Supervisor Sears; Mary Sackett, Aide to Supervisor Connolly; Larry Russell, MMWD Board Member; Beth Pollard, Executive Director Richardsons Bay Regional Agency, and Anna Pletcher, Candidate for Marin County District Attorney. Members of the Belvedere City Council present were Vice Mayor Bob McCaskill, James Campbell, Nancy Kemnitzer and Claire McAullife. Staff present: Tricia Seyler Police Chief, Administrative Services Director Amber Johnson, Planning Director Irene Borba, City Clerk Alison Foulis, Public Works Director Robert Zadnik and City Manager Craig Middleton. He also added that he wanted to thank San Francisco Yacht Club for providing the facility.

1
2
3 Once dinner service was underway, President Colin called on Karen Strolia, Project Manager for the
4 Downtown Streets Team, to give a brief presentation.

5
6 **4. Presentation:**

7
8 Karen Strolia thanked everyone for touring the mobile shower units. The she provided a brief
9 presentation beginning with a photo showing what the showers will look like one the wraps are in
10 place.

11 Then she provided four quick points about the mobile shower units:

- 12 1. Coordinated entry – There are currently four entry points. The goal for the mobile showers is
13 to provide more entry points in our community. They currently have sites in Novato and San
14 Rafael, but would like to expand to reach people in encampments and other areas.
- 15 2. They are more than showers. Nurse practitioners have asked to help to be available to treat
16 wounds, etc. when people visit the showers. Case managers have reached out to be
17 available to help direct people into services. These partnerships help brings Marin mobile
18 care to life, is a key piece to preventive care and will be a key piece to help rebuild peoples'
19 dignity
- 20 3. The showers help connect with those who are not able to access showers in San Rafael
- 21 4. The biggest piece is helping to provide shower access to families

22
23 The Downtown Streets team is grateful for support of the Community Homeless Fund, which is
24 supporting the mobile shower pilot program.

25
26 **Questions:**

27 Joan Cox, Sausalito – How does provision of showers help avoid complacency in homelessness
28 and connect to the idea of providing housing first?

29 Response: It's hard for people to feel comfortable having interviews with landlords or prospective
30 employers when they don't feel clean, and showers are the first step toward bridging that
31 problem.

32 Joan Cox – It is important to integrate social problem solving with provision of showers to help
33 avoid complacency in homelessness, and lack of showers can perpetuate homelessness.

34 Response- Downtown Streets team operates mobile showers with the idea of finding people who
35 are stuck in cycle of homelessness. They have staff on hand to connect people with case
36 managers and other specialists that will help people get out of the cycle of homelessness.

37
38 Sashi McEntee, Mill Valley – Please explain how you get the water for your showers

39 Response – The showers operate with a garden hose and 120v plug for the lights. There is a
40 holding tank for the water, a propane tank to warm the water, and a disposal tank under the unit
41 to hold the water until it can be emptied.

42
43 Gary Phillips, San Rafael - Thanked Downtown Street Team for all of their work in San Rafael

44
45 President Colin – Thanked Ms. Strolia for her presentation and stated that it is important to see
46 how the Community Homeless Fund provides services in the community.

47
48
49 **5. Committee Reports:**

50 5.a. Metropolitan Transportation Commission (MTC) – Report provided by Supervisor
51 Damon Connolly. He had said previously that it was anticipated that 2018 would be the “year of
52 transportation”, and it so far, it has been living up to that expectation. He provided several key
53 things happening with MTC and transportation:

1. MTC voted to put Regional Measure 3, the proposal to increase tolls on State-run bridges, on the June ballot. It will be voted on by all nine Bay Area counties. Needs 50% margin Bay Area-wide in order to pass.
2. In November, we will likely see a Repeal of SB 1, the gas tax passed by the legislature last year, on the ballot. – RM3 and SB 1 are complementary. The gas tax measure goes largely to the maintenance and repair of local roads, including over \$8 million per year to Marin, and RM3 is meant to help relieve traffic congestion. The two measures combined are a way to put generational imprint on transportation policy in Marin and the Bay Area
3. RM3 will fund direct connector from 101 north to 580 east, a critical juncture to the San Rafael bridge; it will provide relief through the Marin Sonoma Narrows; it will fund new Downtown San Rafael transit center; it will provide significant down payment to improvements on Highway 37
4. Regarding the Richmond Bridge – Completion of the third lane going eastbound during commute hours will be completed by April. The bike lane has been in the works for a few years and MTC just awarded construction contract to go forward with that. As a representative to the Board, Supervisor Connolly has raised the question, “should the new lane be mixed use?” MTC has agreed to study options for mixed use, namely, can it be used as mixed use, can it be opened to vehicular traffic during commute hours, etc.
5. Transportation Authority of Marin will be taking up the issue of mixed use at their upcoming meeting. It will require an environmental review, a traffic study and would also require looking at the toll plaza for possible improvements.

5.b. Association of Bay Area Governments –Report provided by Pat Eklund, Novato
 Now that ABAG and MTC have merged, for the first time since merger they have put together a joint legislative advocacy program. Now there will be one program and hopes they will be taking similar perspectives. They want MTC and ABAG to support Senator Wiener’s efforts on SB 827 (828?) and updating the Regional Housing Needs Allocation “RHNA” allocation process. She read the following quote from the proposed legislation: “if the HCD finds that a County or City is not building all of the RHNA, then HCD will mandate that any unfinished housing allocation will be added to the next cycle of RHNA allocations”.

The League of California Cities will be working on getting Wiener to make some modifications to his bill. We have a hard battle on that. Every city in this county needs to send a letter of opposition or support in order to be heard on this issue.

Councilmember Eklund reported that they will get report on CASA at the next meeting. Will be getting the delegates together because it is time to start thinking about the next Plan Bay Area meeting. Transportation Authority of Marin (TAM) has indicated that they will cosponsor the meeting like last time. She will send the electronic version of 2018 Guide to New Housing Laws to Rebecca to send out to the group.

The Environmental Policy Committee took up two bills and she hopes that MCCMC will take a position on, as well. The two bills are AB 1775 and SB 834, regarding offshore oil drilling lease agreements. The Environmental Policy Committee supports these bills because they do not want to see an increase in offshore oil drilling and these two bills would prevent that.

5.c. Homeless Committee –Report provided by Kate Colin, San Rafael
 The Committee met two weeks ago and talked about the mobile showers, and viewed the shower units. Someone from the County came and talked about coordinated entry, which is the approach the County is taking. Everyone is evaluated based on vulnerability and then placed into housing depending upon what their needs are. Historically, it was first come, first served. Coordinated entry is where the person with the most need gets housing first. The Housing First approach is where you place people into housing and then provide the services

1 that support them. Housing First is permanent supportive housing, not just shelter. The
 2 Housing Outreach Team, in the four months, they have provided housing for 12 people, who
 3 were the hardest to serve. In third year of a three year pilot program with the showers and
 4 then it will be evaluated for continuing. Your representatives to the Homeless Committee will
 5 be discussing this with your Councils.

6
 7 5.d. Sonoma Marin Area Rail Transit (SMART) – Dan Hillmer, Larkspur
 8 There was no report, please visit www.sonomamarintrain.org for more information about
 9 SMART.

10
 11 5.e. MCCMC Legislative Committee - Report from Alice Fredericks, Tiburon
 12 Councilmember Fredericks reported that the Committee has a legislative platform to protect
 13 cities' ability to provide services. If anyone would like the Committee to take a position on a
 14 piece of legislation not directly in line with the Committee's platform, it needs to be brought
 15 before the whole body, try to bring it early and it will be introduced at the end of the regular
 16 MCCMC legislative committee report.

17
 18 The Committee is drowning in housing legislation designed to make jurisdictions who haven't
 19 built their RHNA allocations to build them. SB 827 removes discretionary review, provides
 20 density bonuses and grants height exceptions to local zoning ordinances. Depending upon
 21 lot frontage and street width where a project in a transit-rich area is proposed to be built, a
 22 project can be built up to 85 feet high. Legislative Committee voted to take an early and
 23 strong oppose to this bill even though the first hearings of the legislative committees have not
 24 been scheduled.

25
 26 The second and third bills that the Committee is looking at are SB 828 and AB 1759, which
 27 increase the authority of the State Department of Housing and Community Development to
 28 monitor and mete out consequences to regions that don't produce their housing.
 29 Both bills are in very early stages. The League of California Cities is working on getting them
 30 amended.

31
 32 SB831 – Is promoting Accessory Dwelling Units (ADU) being built by restricting local
 33 jurisdictions from discretionary review of permits and requires all jurisdictions to adopt ADU
 34 and JADU ordinances. There is a potential leap to regulating local government fees. Because
 35 of this, the Legislative Committee opposed this bill, even though the Committee supports the
 36 idea of ADU and JADU.

37
 38 SB833 – This bill was supported in concept. It would create a Red Alert system that would
 39 coordinate all agencies that give emergency information and notifications, and would make
 40 that information more visible and accessible to the public. The Committee will review again
 41 after input on how it will be implemented.

42
 43 Last year, the Legislative Committee met with Senator McGuire, who requested information
 44 and tools to support reasonable legislation to produce housing, without undermining local
 45 land use authority. They have formed an ad hoc committee to get more standardized
 46 information about what our jurisdictions have already produced and what they have on the
 47 horizon.

48
 49 5.f. Transportation Authority of Marin – Report from Alice Fredericks, Tiburon
 50 Councilmember Fredericks stated that the group heard most of the information on TAM's
 51 study on use of moveable barrier for the third lane on the San Rafael Bridge in Supervisor
 52 Connolly's report. There was some confusion about what mixed use means. The idea is to

1 look at motor vehicles using the lane during peak commute times and then allowing bicycles
 2 to use the lane during off peak and weekends.
 3

4 5.f. Golden Gate Bridge, Highway and Transportation District – Report from Alice Fredericks,
 5 Tiburon

6 Councilmember Fredericks stated that if buses could make it through peak congestion in a
 7 timely way, there would be much greater incentive to use public transit, both in the GGB
 8 District and Marin Transit. To that end, buses on the shoulder is a concept that has been
 9 studied in the past, and is currently being reviewed again. In 2008, CalTrans looked at
 10 shoulder use from Atherton to Alexander and determined that most of the shoulder along the
 11 route had insufficient shoulder width for the buses to operate safely. Operational challenges
 12 including impact on enforcement and incident response, presence of disabled vehicles, need
 13 to build auxiliary lanes in between interchanges and current laws prohibiting driving on the
 14 shoulder provide significant challenges.
 15

16 Regarding the Ferry system, Staff has recently identified a “new to us” high speed ferry that
 17 is on the market. At the next meeting, the Board anticipated authorizing the General
 18 Manager to purchase the ferry.
 19

20 5.g. Marin County Disaster and Citizen Corps Council(DC3) – Report from Catherine Way,
 21 Larkspur

22 Councilmember Way reported that at the December meeting of DC3, after several years of
 23 work by the subcommittee to determine the goals for the Committee, the Committee agreed
 24 to work on implementing the three proposals: 1. Re-energizing the Get Ready program, 2.
 25 Ensuring that all students have access to Ready 5th Grade, and 3. Implement Disaster
 26 Service Worker training for all County and City employees.
 27

28 5.h. Disaster Preparedness Ad Hoc Committee – Report from Catherine Way, Larkspur
 29 Councilmember Way reported that she has been working with Councilmember Sashi
 30 McEntee, Mill Valley, and they have come up with objectives and goals for the Ad Hoc
 31 Committee and it will be distributed shortly. They intend to meet quarterly beginning at the
 32 end of March.
 33

34 5.i. By Laws Ad Hoc Committee – Report from Sloan Bailey, Corte Madera
 35 Councilmember Bailey reported that the Ad Hoc Rules Committee, consisting of himself,
 36 Larry Chu (Larkspur), Stephanie Moulton-Peters (Mill Valley), Alice Fredericks (Tiburon), Pat
 37 Eklund (Novato), and please provide your comments to any member of the group. The group
 38 is working on collecting what appears in our Bylaws document, which has been through 9
 39 revisions, the Policies and Procedures document and the Standing Committee listing and
 40 turn these into a simplified revised version.
 41

42 Two controversial issues:

- 43 1. Should we allow proxy voting? For example, if a Mayor can't make a meeting of the Mayors
 44 Select Committee, can there be a proxy, or can they provide their vote in writing?
 45
- 46 2. Regarding Speakers – should we have more rules regulating who speaks to us and about
 47 what? The only policy currently is, if you're running for office within 6 months, you cannot
 48 address the group. If a speaker is selling a product, should they be allowed to speak?
 49
 50
 51
 52
 53
 54

1 **6. Program / Guest Speaker: L. Martin Griffin, M.D. and Joyce Griffin, “SAVING THE COAST**
2 **AND PROTECTING THE ENVIRONMENT”**
3

4 Dr. Martin Griffin and Joyce Griffin are environmental activists, founders of the Audubon Canyon
5 Ranch, and authors of Saving the Marin-Sonoma Coast. Mr. Griffin gave a brief introduction on his
6 work to preserve the tidelands on Tomales Bay from a development plan in the 1960's that led to
7 one of the largest land use battles in the history of California. After his introduction, the following
8 video was shown: Land Conservationists Triumph: Marty Griffin and the Audubon Canyon Ranch
9 <https://youtu.be/vw7Q5N1qnlq>
10

11 In the ten minute narrative, Mr. Griffin relays how he and other local conservationists fought to save
12 hundreds of acres of native habitat and a threatened colony of egrets from a massive construction plan.
13 The master plan for the entire east shore of Tomales Bay called for 3 or 4 schools, shopping centers
14 and a population of 1,000,000 people. Through his efforts in the late 1960's, a nature sanctuary - and
15 the land conservation and environmental education organization now called Audubon Canyon Ranch –
16 was created. The main thrust of the Ranch is to protect Marin County's wildlife and tidelands on
17 Tomales Bay.
18

19 Audubon Canyon ranch has since expanded and now has parcels in Sonoma county all donated to
20 the ranch since they trusted it would be held in perpetuity. Visitors are welcome at the Ranch and
21 postcards were left on the table, please visit the Audubon Canyon Ranch website for more
22 information: https://www.egret.org/programs_and_events
23

24 President Colin – Expressed her thanks to Mr. and Mrs. Griffin for their presentation.
25
26

27 **7. BUSINESS MEETING**
28

29 7.a. Review of Draft Agenda for February 28, 2018 MCCMC Meeting Hosted by the Town of
30 Corte Madera.
31

32 There were no changes recommended to the draft agenda for January 24, 2018.
33

34 7.b. Consideration and Possible Action to Approve the Draft Minutes of the November 29, 2017
35 MCCMC Meeting Hosted by the City of Sausalito.
36

37 There was a motion/second (Furst/Eklund) to approve the minutes as read. The motion passed
38 by acclamation.
39

40
41 **Adjournment**

42 President Colin thanked everyone for attending and adjourned the meeting at 8:24p.m. to
43 the next regular meeting scheduled for February 28, 2018 hosted by the Town of Corte
44 Madera.
45
46
47
48
49
50
51
52